



## CODE OF CONDUCT FOR FACULTY

### **A. Code of Ethics for Faculty members:**

#### **In fulfilment of their obligations to the teaching profession,**

- ❖ Faculty should advance their interests of the teaching profession through responsible ethical practices.
- ❖ Faculty should update their knowledge and skills to equip themselves professionally for the proper discharge of duties assigned and regard themselves as learners and engage in continual professional development.
- ❖ Faculty should be truthful when making statement about their qualifications and competencies.
- ❖ Faculty should contribute to the development and promotion of sound educational policy.
- ❖ Faculty should maintain absolute dignity and decorum in dealing with their superiors, colleagues and students every time.
- ❖ Faculty should get prior permission from their higher official before taking leave.
- ❖ Faculty should not associate with any political parties or take part in any other organizational activities which are not in line with the duties and ethics of the teaching profession.
- ❖ Faculty should maintain college details confidentially.
- ❖ Faculty should maintain cordial relationship with their colleague. No act of degrade, harass or insult in any other person for any reason whomsoever will not be entertained.
- ❖ It is mandatory for faculty members to wear Identity cards at all times when they are inside the college campus.
- ❖ Faculties should avoid taking Identity cards from students when they are involved in undesirable activities. Identity cards can be demanded only to ascertain the identity of students. After verifying the details of student, Identity card must be returned to the student concerned on the spot.



# Nandha

## College of Allied Health Sciences & Academy of Allied Health Sciences

- ❖ Faculty should not involve in any strike or riot in any criticism of college management policy or of the government for any reason.
- ❖ Faculty should not summon parents to the Institute under any circumstances. Parents shall be invited to the campus only on the recommendation of the College Discipline Committee.
- ❖ Faculty must desist from awarding physical punishments to students indulging in misbehaviour in the classrooms. However, they can warn such students or report to the HOD/Principal for necessary action.
- ❖ Faculty in the service of the college shall at all the time strive for academic excellence in the discharge of their duties and conduct in the manner of a perfect role model for others to emulate.
- ❖ Every teacher must maintain a course file with all the details prescribed in checklist for each subject as well as lab offered during Year/year.
- ❖ Faculty members must take attendance within first 5 minutes of starting of the period.
- ❖ Teachers are advised to refrain from awarding punishments like dismissal from the class rooms, making them stand in the class rooms, summoning their parents to campus
- ❖ Faculty are allowed to take up duties for paper setting work, oral / practical examination, moderation / revaluation work, expert lectures etc. with other educational institution without disturbing the college work load with the permission of the principal.
- ❖ Faculty can avail 12 Days of casual leave during the academic year, if not availed that leave cannot be carried forward to the next year. Medical leave shall be considered if the illness is serious or on maternity grounds requiring prolonged absence from duty.
- ❖ Faculty are eligible for college activity compensatory leave if worked on holidays for college work. Work done on holidays must be approved from HoD, just after the activity is over.